



ANNUAL REPORT 2022

"Enabling the community to become sustainable through education, family support and health care"

The first ever Grace House Graduation Day!

Report compiled in conjunction with:

Loung Chhiv	Executive Director and Project Manager Community Centre of Grace House Organisation
Chan Dani	Director and Social Worker
Seam Sara	Director and Manager of Disability
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Introduction



Christmas fun at Grace House

2022 was a better year for Grace House as the world started to reopen and we saw the return of some of our volunteers as well as a new student group. from Curtin University. Volunteer Ann returned in August along with UK Trustee Diane. New volunteer Ayla from Australia came in September and returning volunteer Marianne arrived for a 2-month stint in December. It was good to have them all here and staff and students were very happy!

The end of 2022 also saw the very first Grace House “Graduation Day” with the first students leaving Grace House since the end of 2019/beginning of 2020! (Grace House only reopened after covid in November 2021)

Education Program

Grace House ran four education classrooms in 2022, with eight classes split into morning and afternoon students. This includes an early years’ education program for children aged 3-5 years old which takes a more play-based approach to developing fine motor skills in preparation for further education. The children in the early years program also learn valuable self-care and hygiene skills to encourage healthy habits early on.

Extra part time English classes continued between 8 - 9 am and 3 - 4pm.



Teacher Sophea and Social Worker Dani in Ducklings & Kittens class



What a difference from the start to the end of 2022!

As in previous years, all students were given resources such as back packs, books and pencils and a water bottle. These are donated by volunteers, and CCGHO gives them a set of school uniforms at the beginning of each academic year.

In addition, and thanks to a generous donation, all graduates were provided with a more “grown up” pack ready for the next stage in their education.



The classroom structure at the end of the year was:

- Ducklings and Kittens (3-5 years)
- Chicks and Bees (5-7 years)
- Buffalo and Crocodiles (7-9 years)
- Dolphins and Lions (9-15 years)

An additional classroom (Bunnies & Puppies is the chosen name) for extra younger early years education has been agreed for 2023.

It's important to remember that children move to another classroom based on their learning ability as opposed to age and therefore student's ages can vary in each classroom.

Further Education

CCGHO sponsored one student through Further Education with an accounting course which is funded through an individual donor.

Children with special needs

In 2022, there were 34 students (15 in the morning and 19 in the afternoon) attending the special needs education program for children with disabilities. These students are split into 3 classes (Goat, Horse and Parrot) and are overseen by Seam Sarang (Koy) who is the manager of the special needs educational department and also is a Physiotherapist. There are three senior staff and eight care workers. Each student receives an individualised care plan and staff are trained on how to meet each student's needs. The staff and

parents meet yearly to discuss the child's progress and to set goals for the coming year.

We continue to support one student in foster care who was a previous resident at Preahkun House, she still attends the education program, and her foster care is supported by the Danson Foundation.

“Ron's Garden” project, previously used for the students to grow vegetables, ended the year as an overgrown banana plantation! So when Marianne (Ron's daughter) arrived she agreed to fund a major refurbishment of the garden including the area built for the ASEICA student group from 2020. Details in next year's report!



Students from Curtin University returned to contribute their skills (and some resources) to the special needs unit. They perfectly supplement the unit which is funded by the Danson Trust in the UK.



Students from Curtin University arrive with supplies for the special needs students

Family Support

Grace House remains with one part time Social Worker, Dani Chan, who manages the family support. Her visits can be increased now the covid situation is easier. She continually monitors the families being supported, reviewing their needs, giving advice and referring them to other agencies/NGOs where appropriate. She also identifies any new families that may require support from Grace House and how best to give them the help they require.

Food packages

The situation remained challenging for many of our families throughout 2022 with very few tourists and minimal new jobs available. Grace House continued to monitor and support those families identified as most at risk and provided food packages with essential items for nutrition and hygiene.



Food packages to 30 families and regular fresh fruit for students

And of course, we made sure our students received fresh fruit on a regular basis.

As well as food support, CCGHO distributed face masks and hygiene products to families in the community.

Staffing

Chhiv Loung remains the Project Manager and Executive Director, with the other committee members being Dani Chan and Seam Sarang (Koy).



Executive Director and Committee Members

We had 3 staff changes in 2022 - Senior Carer Sreyneath (after 7 years), carer ChanSey (after 4 years) and Teacher Bunhok (after 2½ years) left and were replaced by Teacher Kimeart, Borey (internal promotion) and new Carers Sinat and Chhorvin.

At the end of 2022, Grace House employed 19 staff in total.



Grace House Staff

Grace House Annual report 2022

There were 4 teachers:



*Teachers - Sophea (Ducklings & Kittens), Kimeat (Chicks & Bees),
Sreykun, Buffalos and Crocodiles and Chhalin (Dolphins & Lions)*

And 11 carers plus Sreyleak for Admin and Accounting in the office:



Staff Training, Development and Networking

With over 140 NGOs working in Siem Reap alone, and many of these working with children and education, building connections with these NGOs provides opportunities for our staff to learn, improve and support each other. SE Asia Foundation, led by Bill Taylor, has continued to support the growth of this professional collaboration through workshops and presentations. Zoom meetings continued monthly until October when the first face to face workshop since March 2020 was held. Bill followed up later in the month with a visit to Grace House to discuss proposals for a new kindergarten classroom and sensory room for the special needs students. Bill is a wonderful mentor for the Directors of Grace House and particularly to Loung the Project Manager.

Teacher Development Support Organization (TDSO) provides workshops during the year and Loung attended a day on Management skills. To back this up, Fiona Cameron volunteered her time one day a month from September supporting Loung to develop his skills in proposal and grant writing.

Loung and Ann (volunteer) visited our neighbouring project Treak in August and discussed curriculum with Dara, the Head Teacher. He offered to share their resources of Family and Friends English program to review until we were able to secure our own copies. It was interesting to see other projects being conducted to make their project more sustainable.

Koy (Manager of Disability) and Dani (Social Worker) along with Ann (Volunteer) travelled to Battambang in August to build connections with Karuna Battambang Organisation. This NGO works primarily with children and adults with disabilities and provided Dani and Koy with several ideas to support the children with special needs at Grace House. Furthermore, Karuna has offered its services for the assessment of children by its medical staff and providing free medication if required. The GH Team were taken by the staff to visit outreach centres for students with disabilities and learnt about support provided for families and the work being done to include children with autism into mainstream state school classes. A visit to Mother of Peace Kindergarten and Primary School also gave Dani and Koy new ideas for classroom set up and curriculum.

A visit from Diane (UK Trustee) in August provided more opportunities for training with the special needs unit. Diane focussed on supporting the staff to develop individualised fine motor and gross motor skills for each of the students. They had a lot of fun exploring how these skills could be developed through games and activities.

All staff undertook a review of the Child Protection Policy and while Diane was here, the policy was updated.

Volunteers from Curtin University (Australia) provided education and training on topics covering autism behaviours in children and young adults, dental health and healthy nutritional practices. Grace House is grateful for the continued support from the Curtin University students.

Staff Outings and Parties

Always a highlight at Grace House is the opportunity to spend time together as a team. For many years, volunteers were included in these celebrations, but just because there have been very few volunteers in 2022, it didn't mean that the staff didn't have some fun!



GH Staff visit Karuna Battambang



Diane discusses training needs

In June, the staff went on a day trip to Battambang where 18 of the GH staff were able to enjoy the day visiting the Durian Farm. Here, they got to see and learn about the growing and processing of many varieties of fruit trees before jumping on the new bamboo train and enjoying the countryside from the view of an open bamboo platform. Of course there was a picnic on the way to Phnom Sampov, a significant religious Buddhist temple overlooking the beautiful Battambang countryside. This is also the site of the “Killing Caves”, a place of dark history in Khmer Rouge times where victims of this

regime were executed. It was a long and full day out, but a wonderful day spent together.



Staff Outing - Battambang

Marianne Richards, our long-term return volunteer, surprised the staff with a staff lunch in August. Baby Elephant Boutique Hotel under the guidance of Ilana Tulloch catered with a combination of western and Khmer food, all very quickly devoured! Even our landlord was able to attend. Thank you, Marianne, for your generosity.

August was a busy month and Ann and Fiona (previous Program Manager) organised a trip to Preah Vihear for the staff. Many of the staff and their husbands were able to come along and a fun day was had by all!



Surprise Lunch



Staff Outing to Preah Vihear

The final party of the year was for the children and this was held on December 25th (a normal school day) when so many of our friends and supporters were enjoying a Christmas lunch. Before Covid, we always celebrated this day with games and crafts. It was so good that after missing this for 2 years, we were back and partying in 2022. Face painting, bracelet and card making, games and sack races were



all enjoyed but not nearly as much as spin the wheel for a prize! There were oranges and grapes to eat, flavoured milk to enjoy and a gift of two pairs of socks and an ice cream to go home with. Such a fun day.

Funding and Supporters

The Danson Foundation very generously agreed to continue funding the special needs program and foster care costs.

A new, and anonymous, donor kindly supported Grace House with a very generous donation at the end of the year.

Southeast Asia Foundation have been extremely kind in providing funding for food packages, bicycles (for some) and school uniform for all students. This is very much appreciated. Twenty bikes were delivered in February with a further 20 packages being given to 20 families including 10 families from the Old People Association, who are having a very hard time to earn or find food for families. Bill visited in April.



Special Thanks – Volunteers and Donors

We started getting back to normal in 2022!

We welcomed Ann in August along with Diane; Ayla from Australia came in September and a new student group from Curtin University arrived in November followed by returning volunteer Marianne arriving for a 2-month stint in December. It was good to have them all here and staff and students were very happy!



Welcome and thanks to all 2022 volunteers!

As ever, we extend our deepest thanks to the returning volunteers and to all the donors from different countries for their ongoing support and fundraising efforts. We are so lucky to have such a great supporter base who care deeply about the project.

We would also like to thank everyone who sponsors a family or class - your continued support is very much appreciated and keeps us going.

Working Together

Covid forced the NGOs in Siem Reap to work together as a community supporting each other. We developed some strong and great relationships which have stood us in good stead in 2022.

Governance

Cambodia

The CCGHO committee consists of Executive Director Chhiv Loung and directors Chan Dani and Sarang Seam (Koy). Under Cambodian Law it is legal for staff members to also be committee members.



UK and Ireland

Grace House Cambodia Trust supports, advises and contributes towards fundraising for CCGHO. The board of trustees is comprised of (from left below):

- Diana Mihalop (Chairperson)
- Bridget Cordory (Trustee and previous Chairperson – resigned September 2022)
- Carmel Phelan.
- Annette Wood
- Jennifer Jones (Trustee and Treasurer)
- Joshua Nowak



Grace House Cambodia Trust (GHCT) has been set up as a support for Community Centre of Grace House Organisation (CCGHO). It aims to raise awareness of GHCC, support with fundraising towards running costs and is there to give advice on important decisions affecting the charity. If there is a decision which will involve a financial implication from GHCT, then CCGHO will need to seek permission from GHCT.

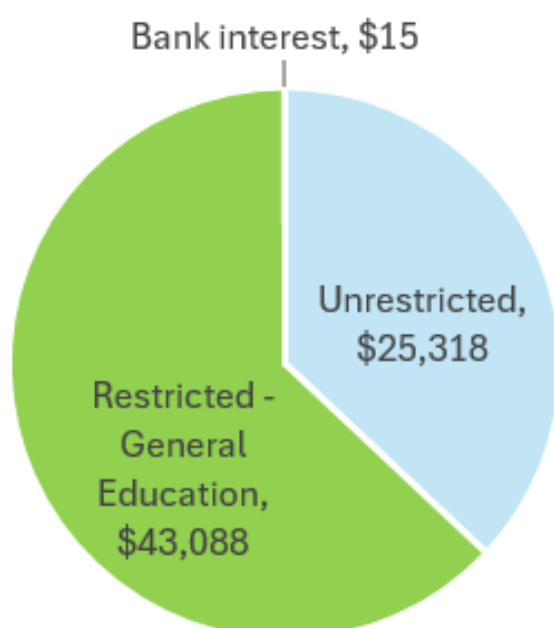
GHCT will require evidence that CCGHO complies with Cambodian Law, maintaining a good standard of management and keeping up to date with reviewing policies etc to continue to release funds raised through GHCT efforts and contacts.

Finances (CCGHO)

Income 2022

Donations - Unrestricted-	\$25,318
Donations - General Education – Restricted	\$43,088
Bank interest	\$14.95
Total	\$68,421

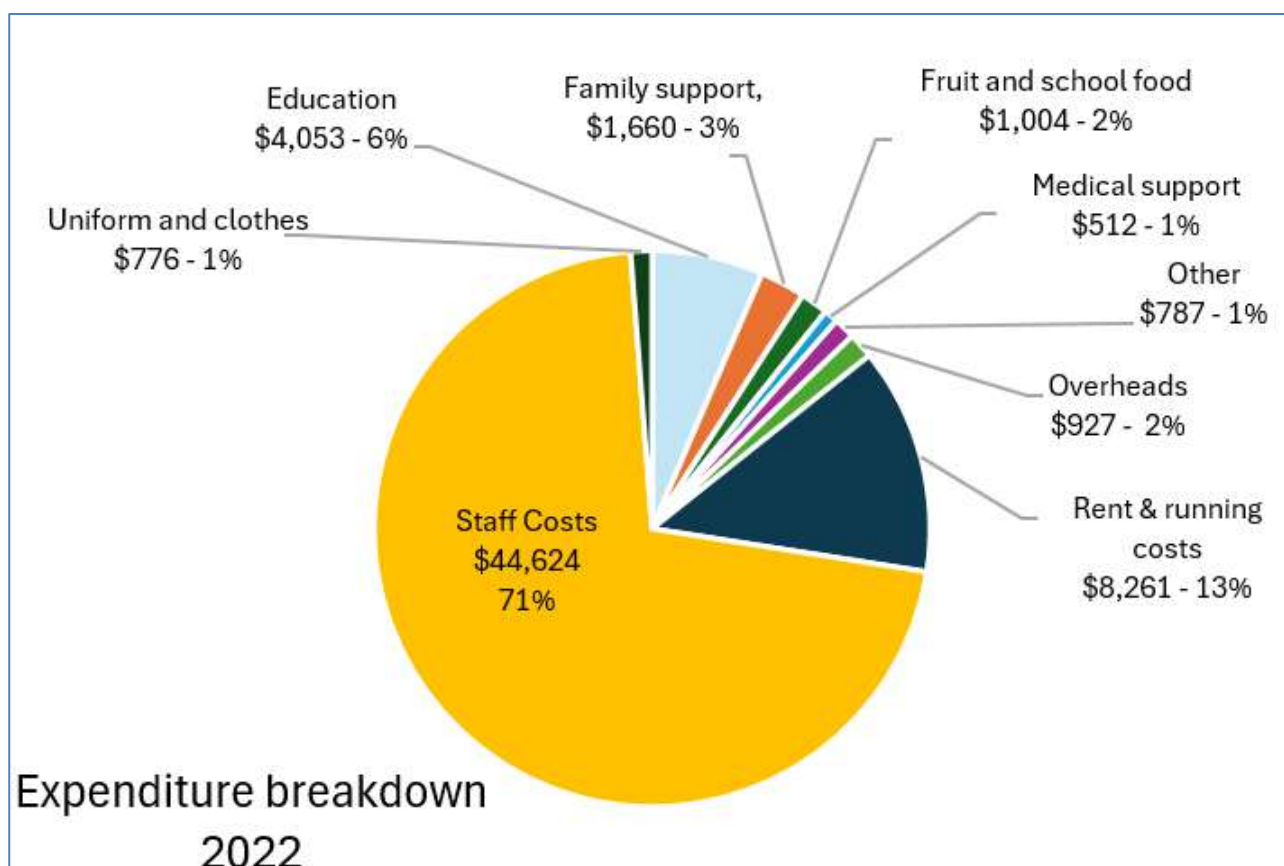
CCGHO - Income - 2022



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Expenditure 2022

3:33 PM	Community Centre of Grace House Organization	
01/15/25	Profit & Loss	
Accrual Basis	December 2021 through December 2022	
		Dec '21 - Dec 22
Ordinary Income/Expense		
Income		
40000 • Donation-Unrestricted		
40001 • Volunteer Donations		1,200.00
40000 • Donation-Unrestricted - Other		24,118.11
Total 40000 • Donation-Unrestricted		25,318.11
40050 • Donation-R General Education		43,088.11
44000 • Bank Interest		14.95
Total Income		68,421.17
Gross Profit		68,421.17
Expense		
60100 • Advertiding and Promotion		23.50
60300 • Bank Service Charges		161.53
60500 • Clothing		775.67
60600 • Computers and Office Equipment		5.00
60625 • Construction		45.00
60675 • Electricity and Gas		909.89
60700 • Equipment and Tools		31.25
60800 • Food Aid (Rice)		1,660.00
60850 • Food for Centre		827.45
61100 • Hospital and Medical Aid		112.00
61300 • Insurance		1,397.46
61700 • Material-Electrical		384.75
62000 • Meal/Snack/Fruit		177.00
62100 • Miscellaneous		786.68
62700 • Printing and Photocopying		264.70
62900 • Rent Expense		3,250.00
63100 • Repairs and Maintenance		1,979.87
63500 • Salary Expense		44,624.00
64900 • Supplies-Cleaning & Household		262.40
65100 • Supplies-Education & Books		3,023.02
65500 • Supplies-Office		87.62
65700 • Supplies-Personal Hygiene		400.02
65800 • Telephone and Internet		190.00
65900 • Transportation		5.00
66500 • Tuition-University and Fees		1,030.00
67900 • Vehicle Expense		29.37
68500 • Visas and Workpermits		60.50
68700 • Website		100.00
Total Expense		62,603.68
Net Ordinary Income		5,817.49
Net Income		5,817.49



Bank & Cash Accounts- CCGHO

- ABA Bank

01-Jan-2022	Opening Statement	\$ 7,891.35
31-Dec-2022	Closing Statement	\$18,159.28
- J Trust Bank (Formerly ANZ Bank)

01-Jan-2022	Opening Statement	\$ 4,478.67
31-Dec-2022	Closing Statement	\$ 956.67
- Safe

01-Jan-2022	Opening Statement	\$ 5.02
31-Dec-2022	Closing Statement	\$ 1,079.15
- Total funds available in Cambodia

01-Jan-2022	Opening Statement	\$12,375.04
31-Dec-2022	Closing Statement	\$20,195.10

Summary

All in all, 2022 saw Grace House getting back on its feet and life beginning to return to normal. Volunteers started to return and funding for 2023 operational costs secured. In addition, with funding received against a 2023 “Wish List”, we could start to make improvements which helped lift morale enormously.

Donations to Grace House Community Centre can be made via the Grace House website <https://www.gracehousecambodia.net/donate>, or by contacting Grace House directly on +855 (0) 717 036 539

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